

London Borough of Harrow

CABINET FORWARD PLAN (1 September 2009 - 31 December 2009)

MONTH:- September

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

A Key Decision is a decision by the Executive which is likely to:

result in the council incurring expenditure which is, or the savings of which are, significant having regard to its budget for the service or function to which the decision relates; or

be significant in terms of its effects on communities living or working in an area of 2 or more wards of the Borough.

or where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
SEPTEMBER						
Learning and Development Managed Service	To contract with Capita for the delivery of a managed Learning and Development Service	Performance, Communication and Corporate Services Portfolio Holder	3 September 2009	Councillor Paul Osborn Jon Turner, Divisional Director, Human Resources and Development jon.turner@harrow.gov.uk tel:020 8424 1225	Business Transformation Partnership Board, Employees and Trades' Unions	N/A

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Risk Management Strategy and Position Statement	Approve risk management strategy; approve arrangements for emergency planning, business continuity, insurance and health and safety.	Cabinet	17 September 2009	Councillor David Ashton David Ward, Divisional Director, Audit and Risk david.ward@harrow.gov.uk tel:020 8424 9269	None	None
Waste Management Strategy	Adoption of the Waste Management Strategy – following public consultation	Cabinet	17 September 2009	Councillor Susan Hall John Edwards, Divisional Director, Environmental Services andrew.baker@harrow.gov.uk tel: 0208 424 1779	Consultation has already been carried out	Draft Waste Management Strategy
West London Waste Authority Joint Waste Management Strategy	Ratification of new vision for the West London Waste Authority's joint waste management strategy	Cabinet	17 September 2009	Councillor Susan Hall John Edwards, Divisional Director, Environmental Services andrew.baker@harrow.gov.uk tel:020 8424 1779	Not required	West London Waste Authority Joint Waste Management Strategy

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Climate Change Strategy	Adoption of the Climate Change Strategy – following public consultation	Cabinet	17 September 2009	Councillor Susan Hall John Edwards, Divisional Director, Environmental Services andrew.baker@harrow.gov.uk tel: 020 8424 1779	Consultation has already been carried out	Draft Climate Change Strategy
Future Organisation of Priestmead First School and Priestmead Middle School	Determination of statutory proposals	Cabinet	17 September 2009	Councillor Anjana Patel Heather Clements, Director of Schools and Children's Development chris.melly@harrow.gov.uk tel: 020 8420 9270	The outcome of the consultation on the proposals was reported to Cabinet in May 2009. There is further opportunity for representations during the statutory notice period.	Report to Cabinet - 14 May 2009
Credit Union	Establishment of Credit Union and Allocation of Resources	Cabinet	17 September 2009	Councillor David Ashton Andrew Trehern, Corporate Director, Place Shaping andrew.trehern@harrow.gov.uk tel: 020 8424 1590	Internal consultation with Trade Unions and Staff. Wider engagement with the Community to develop a Credit Union.	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Local Authority Music Plan (LAMP)	Whether to support the principal of a Local Authority Music Plan, its content and submission to DCSF	Cabinet	17 September 2009	Councillor Jean Lammiman Brendon Hills, Corporate Director, Community and Environment Services michael.blake@harrow.gov.uk 020 8416 8955	N/A	LAMP, Music Manifesto, Music Education and the Music Grant (Standards Fund 1.11)
Accessible Homes SPD	To agree the draft document for public consultation	Cabinet	17 September 2009	Councillor Marilyn Ashton Stephen Kelly, Divisional Director of Planning Services matthew.paterson@harrow.gov.uk 020 8736 6082	If agreed, public consultation would be undertaken for a period of 4-6 weeks	SPD
OCTOBER						
Extension of the Tookes Green Conservation Area	To agree the adoption of the extended conservation area	Leader	12 October 2009	Councillor Marilyn Ashton Stephen Kelly, Divisional Director of Planning Services lorna.pearce@harrow.gov.uk 020 8736 6100	Consultation on the proposed extension is to be undertaken during 1 September – 28 September 2009. Every resident affected would be written to	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
					requesting their views.	
Review of the Gambling Policy	To agree the reviewed Gambling Policy	Cabinet Council	22 October 2009 29 October 2009	Councillor Susan Hall John Edwards, Divisional Director, Environmental Services shankar.sivashankar@harrow.gov.uk 020 8736 6237	Public Consultation from 18 May – 7 August 2009	Gambling Act 2005 and 2006 Policy
IT Strategy and Delivery Model	Approve the target delivery model for IT and the approach to achieving it.	Cabinet	22 October 2009	Councillor David Ashton Mahesh Patel, Divisional Director, IT Services mahesh.patel@harrow.gov.uk tel: 020 8736 6465	Consultation on the priorities to be carried out in the Autumn	None
Third Sector Strategy	Approval of Strategy	Cabinet	22 October 2009	Councillor Jean Lammiman Brendon Hills, Corporate Director, Community and Environment Services	Consultation will be undertaken before the strategy is presented at Cabinet	Overview and Scrutiny Committee report 'Delivering a strengthened voluntary sector'

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
				kashmir.takhar@harrow.gov.uk tel: 020 8420 9331		
Procurement of Sports and Leisure Facilities Contract Management Partner	To agree a facilities mix, which will go out to competitive tender, resulting in the procurement of a new Sports and Leisure Contract Management Partner.	Cabinet	22 October 2009	Councillor Jean Lammiman Corporate Director, Community and Environment clifton.jackson@harrow.gov.uk tel: 0208 424 7623	None.	None.
Core Strategy Draft Submission Document	Approve the Core Strategy Draft Submission Document for statutory public consultation.	Cabinet Council	22 October 2009 29 October 2009	Councillor Marilyn Ashton Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk tel no: 020 8736 6082	Since 2006, significant informal and formal consultation has been undertaken on the preparation and content of the emerging Harrow Core Strategy.	Local Development Scheme LDF - Evidence Base Studies Sustainable Communities Strategy Sustainability Appraisal - Draft Environmental Report Core Strategy Draft Preferred Options West London Joint Waste DPD

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Joint Waste DPD Draft Submission Document	Approve the Joint West London Waste Plan DPD Draft Submission Document for statutory public consultation.	Cabinet	22 October 2009	Councillor Marilyn Ashton Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk tel no: 0208 736 6082	Public consultation on the Issues and Options document took place in February – March 2009.	Summary of the responses to Issues and Options consultation The findings of the site assessment
Accommodation Strategy	To agree the recommendations of the Accommodation Strategy.	Cabinet	22 October 2009	Councillor Barry Macleod-Cullinane Paul Najsarek, Corporate Director, Adults and Housing nick.davies@harrow.gov.uk tel no: 0208 424 1895	POP Panel, HAD, HAVS, Voluntary Sector Provider Forum, HAG, SP Provider Forum, MH and LD Partnership Boards.	To be confirmed
NOVEMBER						
DECEMBER						
Draft Revenue Budget 2010-11 to 2012-13	Approve the draft Revenue Budget (including the Housing Revenue Account and schools budget)	Cabinet	17 December 2009	Councillor David Ashton Myfanwy Barrett, Corporate Director, Finance myfanwy.barrett@harrow.gov.uk tel:020 8420 9269	Consultation plan will be included in the report	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Draft Capital Programme 2010-2011 to 2012-13	Approve the draft Capital Programme	Cabinet	17 December 2009	Councillor David Ashton Myfanwy Barrett, Corporate Director, Finance stev.tingle@harrow.gov.uk tel: 020 8420 9384	None	None
Council Tax Base	Approve the tax base for 2010-11	Cabinet	17 December 2009	Councillor David Ashton Myfanwy Barrett, Corporate Director, Finance fern.silverio@harrow.gov.uk tel: 020 8736 6818	None	None
Whitchurch Pavilion and Playing Fields	Authority to enter into a Lease Agreement and Service Level Agreement in accordance with officer recommendations	Cabinet	17 December 2009	Councillors Jean Lammiman and Tony Ferrari Andrew Trehern, Corporate Director, Place Shaping andrew.connell@harrow.gov.uk tel:020 8424 1259	Consultation with Ward Councillors	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Council Insurance Contracts Tender	To authorise officers to enter into new insurance contracts	Cabinet	17 December 2009	Councillor David Ashton David Ward, Divisional Director, Audit and Risk david.ward@harrow.gov.uk 020 8424 1781	None	None

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Acting Senior Professional - Democratic Services on telephone no. 020 8424 1881 or by email: daksha.ghelani@harrow.gov.uk

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Strategy, Partnership and Finance	David Ashton	Chestnut Cottage Tanglewood Close STANMORE HA7 3JA	Mob: 07710 899615	djashton@hotmail.com
Environment and Community Safety	Susan Hall	40 Sequoia Park Hatch End PINNER HA5 4DG	Mob: 07860 742093	susan.hall@harrow.gov.uk
Planning, Development and Enterprise	Marilyn Ashton	Chestnut Cottage Tanglewood Close STANMORE HA7 3JA	Mob: 07831 319324	marilynashton@hotmail.com
Children's Services	Christine Bednell	56 St. Edmunds Drive STANMORE HA7 2AU	Mob: 07709 959420	Cbednell@aol.com
Major Contracts and Property	Tony Ferrari	The Eagles West Drive Harrow Weald HARROW HA3 6TU	Mob: 07914 961035	tony.ferrari@harrow.gov.uk
Adults and Housing	Barry Macleod-Cullinane	5 Langton House Cottage Close HARROW ON THE HILL HA2 0HG	Mob: 07791 600930 07976 712611	barry@belmont.bz

Portfolio	Councillor	Address	Telephone no.	Email
Community and Cultural Services	Chris Mote	Riverside Cottage 15 Eastcote Road PINNER HA5 1EA	020 8868 8996	Chris.Mote@harrow.gov.uk
	Jean Lammiman (from 31 August 2009)	The Group Office Room 102 PO Box 2 Civic Centre HARROW HA1 2UH	Mob: 07946 973970	Jean.Lammiman@harrow.gov.uk
Performance, Communication and Corporate Services	Paul Osborn	2 Vaughan Road HARROW HA1 4EE	020 7692 7188	Paul.Osborn@harrow.gov.uk
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